



**Cultural Endowment Program Fund
Annual Report Form**

**Florida
ARTS & CULTURE**

Organization:

END Number:

Number of State Matching Shares:

This report is to be submitted to the Division of Arts and Culture no later than July 30th.

Fiscal Year Begin:

Fiscal Year End:

Has any portion of the endowment principal (\$600,000) been expended?

Yes No

Has either the corpus or the income of the Endowment Program Fund been used as collateral or otherwise subject to a lien?

Yes No

Has the organization filed for protection under federal bankruptcy provisions?

Yes No

Has the organization ceased sponsoring cultural programming operations?

Yes No

Has the organization provided sponsor credit to the Florida Department of State, Division of Arts and Culture?
(Documentation Required)

Yes No

Does your organization conduct an annual audit? Yes No

If Yes, please forward to the Division of Arts and Culture upon completion.

Describe the specific use of the fund income and how much money you spent on each usage (attach additional document if needed).

Describe the specific benefits to your organization derived therefrom (attach additional document if needed).

Please list the Cultural Endowment Program Fund account(s) assets as of the organization's fiscal year end date.

	Face Value	Investment Instrument	Market Value	Interest Earned for FY*
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
Total				

*Maintain the schedule of how you calculated interest earned which may be subject to audit

Required Attachments:

1. Copy of the monthly or quarterly account statement coinciding with the organization's last completed fiscal year from the financial investment institution maintaining the Endowment Program Fund.
2. Copy of the most recent monthly or quarterly account statement from the financial investment institution maintaining the Endowment Program Fund (not required if your organization's FYE date is in July).
3. Copy of your organization's program/exhibition schedule inclusive of the reporting period.
4. Documentation of sponsor credit given to the Florida Department of State, Division of Arts and Culture.

By signing below, the authorized official certifies that the endowment principal is still intact and that no portion has been expended during the previous fiscal year:

Signed By:

Date:

The Auditor General and the Department are each authorized by law to require and receive from the recipient Cultural Organization, or from its independent auditor, any such supplemental data relative to the operation of such Cultural Sponsoring Organization.